



DIRECT DEBIT AUTHORISATION

I / We.....(name) authorise you, Christian Reformed Churches in Southern Tasmania Inc. to arrange for funds to be debited from my / our nominated account at the financial institution shown below as prescribed below.

Please specify the congregation or ministry you would like to direct your gift to (e.g. Kingston, Bay, One Way, Summerleas, Redeemer, MTS etc):

Account Name: _____

Customer Address: _____

Customer Signature(s): _____

(If the account is a joint account both signatures are required)

Name of Financial Institution: _____

Branch of Financial Institution: _____

BSB No: _____ - _____

Account No: _____

Commencement Date: _____

Please debit \$ _____ from my account at the frequency indicated below.

Fortnightly (1st and 15th of the month)

Monthly (please circle your preferred monthly debit date)

1st or 15th

Signature

Signature

Date:

Debiting Your Account

Please ensure:

- A) Your nominated account can accept Direct Debit; and
- B) Account details should be checked against a recent statement from its financial institution (where possible include a voided deposit slip or cheque on the account for our verification)
- C) Sufficient cleared funds are available in the nominated account on the day to be drawn on.

Changes by Us

At least 14 days notice will be provided in writing (by mail, fax or email) if the terms of the initial agreement are to change.

Changes by You

Should you decided to change, suspend or cancel any debit made under a direct debit request please contact us in writing by mail (PO Box 64, Kingston) or fax (03 6229 7012) or email (treasurer@crckingston.org.au) at least five (5) days before the next debit day.

Disputes

Any dispute will be investigated by the Christian Reformed Church of Kingston Treasurer. If you do not receive a satisfactory response from us to your dispute, contact your financial institution who will respond to you with an answer to your claim:

- Within 7 business days (for claims lodged within 12 months of the dispute drawing) or;
- Within 30 business days (for claims lodged more than 12 months after the disputed drawing)

You will receive a refund of the drawing amount if we cannot substantiate the reason for the drawing.

Drawing Day

If the date of the drawing is not a business day then the drawing will be made on the closest business day after the due date.

Initial Terms of the Arrangement

In terms of the Direct Debit Request arrangement made between us and signed by you, we undertake to periodically debit your nominated account for the amount stated on the DDR. The first drawing under this Direct Debit arrangement will occur as soon as possible or on the date stated on the DDR

Confidentiality

All customer records and account details will be kept private and confidential to be disclosed only at your request or that of your financial institution in connection with a claim made to an alleged incorrect or wrongful debit.